

PIONEER KUMARASWAMY COLLEGE

(Re-Accredited by with B⁺⁺ grade by NAAC)

NAGERCOIL - 629 003

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Affiliated to

MANONMANIAM SUNDARANAR UNIVERSITY

Tirunelveli

Founders

Tmt. N. Bagavathy Ammal

and

Dr. K. Padmanabhan

ACADEMIC CALENDAR

2023 - 2024

PERSONAL MEMORANDA

Name:

Year & Class: Department:

Roll No:

University Examination Reg. No.:

Address:

.....

.....

Pin :

Phone / Mobile:

e-mail:

Date of Birth:

Height: Weight:

Blood Group:

Identification Marks: 1.

2.

Aadhar No.:

EMIS No. :

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இறைவணக்கம்

கஜானனம் பூத கணாதி ஸேவிதம்
 கபித்த ஜம்பூ பலஸார பக்ஷிதம்
 உமா ஸூதம் சோகவினாச காரணம்
 நமாமி விக்னேஸ்வர பாத பங்கஜம்
 அஜ ஜானன பத்மார்க்கம் கஜானநம்
 அதர்மிசம் அனேக தந்தம் பக்தானாம்
 ஏக தந்தம் உபாஸ் மகே.

ஸ்ரீவிநாயகர் துதி

வேழ முகத்து விநாயகனைத் தொழ
 வாழ்வு மிகுந்து வரும்
 வெற்றி முகத்து விநாயகனைத் தொழ
 புத்தி மிகுந்து வரும்
 துள்ளி யோடும் தொடர்ந்த வினைகளே
 அப்பம் முப்பழம் அமுது செய்தருளிய
 தொப்பை அப்பனைத் தொழ வினையறுமே
 குள்ளக் கள்ளனைக் குண்டு வயிறனை
 வெள்ளைக் கொம்பனை விநாயகனைத் தொழ
 கருனை வள்ளல் கணபதியைத் தொழ
 அருமை பொருட்கள் அனைத்தும் வருமே
 முப்பழம் வெல்லம் மோதகம் தின்னும்
 தொப்பை அப்பனைத் தொழ வினை இல்லையே.

ஸ்ரீமுருகன் துதி

ஆறு முகத்தரசனே ஐயா! உன்னையன்றி
 வேறு முகமறியேன் வேலவனே! நீறுமுகத்
 தெந்தாயே! ஈனர் இழைக்கும் இடர் களைவாய்
 கந்தா, நின் பதம் கதி.

தமிழ்த்தாய் வாழ்த்து

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
 சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
 தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
 தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
 அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
 எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழணங்கே!
 உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே.

- மனோன்மணியம் பெ. சுந்தரம் பிள்ளை.

THE NATIONAL ANTHEM

Jana – gana – mana – adhinayaka jaya he
 Bharatha – bhagya – vidhata
 Punjaba – Sindhu – Gujarata – Marata
 Dravida – Utkala Vanga
 Vindhya – Himachala – Yamuna – Ganga
 Uchachala – Jaladhi – Taranga
 Tavasubha name jage
 Tava subha ashisa mage, Gahe tava jaya gata
 Jana - gana – mangala – Dhayaka jaya he
 Bharatha – bhagya – vidhata
 Jaya he, Jaya he, Jaya he
 Jaya Jaya Jaya he.



கல்லூரி வாழ்த்து

உழைப்பு எங்கள் கொள்கையே

உயர்வோம் என்பது உண்மையே

தழைத்தெம் முள்ளம் ஒளிரவே

தனிக்கல்லூரி வாழ்கவே!

கலைமகள் எங்கள் துணையாவாள்

கல்விக் கென்றும் கண்ணாவாள்

கலைத்தா யருளால் **பயோனியர்**

கல்லூரி யென்றும் வாழியவே!

ஒளிவிளக் குள்ளத் திருளோட்டும்

உன்னும் வெற்றிக்கு துணைகூட்டும்

தெளிவுறும் மதியுடன் செயல்படவே

திண்ணிய நெஞ்சை உருவாக்கும்

அற்புதக் கோபுரம் கலைச் சின்னம்

அயில் மிகு அன்னம் உயிர்ச்சின்னம்

விற்கணை மனமொரு வழிப்படுத்தும்

விரும்பிய தடைய நெறிகாட்டும்

சேமம் பெருக்கிய உழைப்பாளன்

செம்மல் **குமார சுவாமியவர்**

நாமம் தாங்குமிக் கல்லூரி

நாளும் வளர்ந்து வாழியவே!



HISTORY OF THE COLLEGE

Pioneer Kumaraswamy College, Nagercoil was founded as an aided college in the year 1967 by Dr. K. Padmanabhan and his wife Tmt. N. Bagavathy Ammal, son - in - law and daughter of Late Thiru. Pioneer S. Kumaraswamy. It was developed solely with the financial assistance provided by Tmt. N. Bagavathy Ammal, to perpetuate the memory of her beloved father Late Thiru S. Kumaraswamy, the Pioneer of Kanyakumari District in diverse fields such as agriculture, transport and textile.

The College started functioning on 1 July 1967 with Pre-University Course in the building owned by Tmt. N. Bagavathy Ammal. In 1968 - 69, the College was upgraded and Under Graduate programmes were started in Zoology and Commerce. Degree programmes in Mathematics, Physics and Chemistry were started in 1969 - 70, 1972-73 and 1975 - 76 respectively. B. A. Tamil and B. A. English were started in 1979 – 80. True to its name, the College rose to a leading position among the colleges under the jurisdiction of Madurai Kamaraj University within a brief span of 10 years. The College won the Rolling cup instituted by the Government of Tamil Nadu for two years consecutively in 1975 and 1976 for producing the best results in P.U.C. amongst colleges then affiliated to Madurai Kamaraj University. The College that moved to the present campus in 1976 was elevated to the status of a Post-Graduate institution in 1988 - 89 with the introduction of M.Com.

In the self-financing stream, B.Com. (Computer Application) was introduced in 2008-09. B.Sc. Computer Science and M.Phil. Commerce were started during the year 2009 - 10. B.A. English during 2012 -13, M.A. English and M.Sc. Mathematics during 2015 -16 were introduced. B.Sc. Mathematics was started in

the year 2016 - 17. The Department of Mathematics was elevated to the rank of a Research Centre in 2017-18. M.Sc. Chemistry and Ph.D. programme in Chemistry were added during 2018 - 19. The Department of English was upgraded as Research department in the year 2021 - 22. The Department of Chemistry offers a Career-Oriented Course titled "Rubber Technology." The Department of Commerce Ph.D., was upgraded as Research department in the year 2022 - 23.

During the year 2006-07, Bagavathi Ammal Block was constructed and Self - Financed Programmes were started to function. Nagammal Block was constructed during 2013-14 and the Library moved to its second floor. A well-furnished ICT lab is housed on the ground floor. The Moovar Block's first and second floors were completed in 2016 -17 and 2018 - 19 respectively.

Many more development projects, both infrastructural and academic, are in the pipeline.

The College has registered development under the leadership of Thiru. P. Kumaraswamy, the present President & Secretary, Educational Agency with the able support of his beloved wife Tmt. Latha Kumaraswamy and their son Mr. Vikram Kumaraswamy also a member of College Management Committee.

*"Sincerity of
Conviction and Purity
of Motive will surely
gain the day"*



Life Sketch of Patriarch
Thiru. S. PIONEER KUMARASWAMY

Thiru. S. Kumaraswamy was born on 12 October 1897 to Thiru. Sastha and Tmt. Sivakamy at Vadasery. As one hailed from a traditional and conservative family, with minimum formal education, he had to begin his career as a weaver first, a shop assistant next and a bus driver until he happened to break a new ground.

His ingenuity coupled with determination helped bring out entrepreneurial skill in him. With the support of his two brothers, Thiru. Nellaiappan and Thiru. Nagamoni, he engaged in almost all start-up ventures in the town. The companies they started and administered successfully ranged from transport to textile.

Their Champion Motor Service, named subsequently as Pioneer Bus Service, operated first from Nagercoil to Trivandrum, and then from Tirunelveli to Kanyakumari. They were successful in this new venture and continued to be in transport field until the Travancore Government nationalized the transport services. Thiru. S. Kumaraswamy succeeded in getting the out agency for Southern Railways, when there was no rail service in the region.

Commercial crops were introduced by Thiru. S. Kumaraswamy and his brothers. This successful experiment was undertaken in their estate located at Thadikkarankonam, nearly 20 kms away from Nagercoil. Palkulam Estates Ltd. was developed successfully by them. At first, tapioca and plantains were planted. It was believed that rubber trees would not be profitable in this region. Yet Thiru. S. Kumaraswamy dared to take risk and planted them in his estate. As he expected, there

arose a great demand for rubber after the Second World War. As the latex from their estate proved to be of high quality, Pioneer brothers earned a good name and fame.

Thiru. S. Kumaraswamy started Nagercoil Electric Supply Corporation in 1934. The Travancore State Government issued him license for distributing electricity for 55 years. Although, he found it difficult to get permission from the Municipal Chairman to install Nagercoil street lights, he succeeded in his attempt later. In 1956, it was also nationalized but compensation was provided.

Thiru. S. Kumaraswamy was a man of thinking and planning for years ahead. The establishment of the Pioneer Charcoal Gas Production Works in 1942 in Madras was an example. Earlier, small gas generators were produced in the Pioneer workshop at Nagercoil. When shortage of petrol occurred during the Second World War, these gas generators, fitted at the back of a vehicle, helped the people all over the State to tide over the crisis. This innovative deed was duly recognized and the Director of Industries of Madras State issued a Certificate of Commendation to him. The innovation of Thiru S. Kumaraswamy was quoted by the then President of India, Thiru. V. V. Giri, while he was laying the foundation stone for Pioneer Kumaraswamy College building in the existing premises.

Thiru. S. Kumaraswamy in collaboration with the government of British India imparted technical training to the students during the Second World War. It was named “War Technical Scheme”. Several buildings were constructed and students got stipend from the government. After the War, the buildings were used as the Technical Training Centre under the government with Thiru. S. Kumaraswamy



as its Principal during 1942 – 50. The government paid the salary and the stipend to the staff and students. The Pioneer Kumaraswamy College, founded in 1967, was initially housed in these buildings.

After obtaining heavy industry license from the government, Thiru. S. Kumaraswamy imported machineries from Toyota, Japan to establish a Cotton spinning mill, the first of its kind in the Kanyakumari District in 1958. He named it after his beloved wife Tmt. Nagammal. Thiru. S. Kumaraswamy's untimely death on 18 October 1960 came as a great shock not only to his family but to the people of the entire southern region.

By dint of hard work, he had become the first and the foremost industrialist of this region. The greatness of his peerless life is the result of his supreme sense of work ethics and deep devotion to duty.



***“You may never know what results come of
your actions, but if you do nothing,
there will be no results”***

Profile of the Founder
Dr. K. PADMANABHAN

Dr. K. Padmanabhan was born to Tmt. Kuzhalamony and Thiru. Kesavaperumal on 22 March 1927. After completing his secondary school education at S.M.R.V. High School, he joined in Scott Christian College to pursue the intermediate course. After his graduation in Zoology at H. H. Maharaja's College, Thiruvananthapuram, he achieved his objective of "Becoming a Medical Doctor" at Stanley Medical College, Madras in 1953. He subsequently served as Assistant Medical Officer at Catherine Booth Hospital, Nagercoil.

His marriage in 1948 to Tmt. N. Bagavathy Ammal, daughter of Thiru. Pioneer S. Kumaraswamy, the great industrialist of the District, proved augury for all his later day accomplishments.

In 1960 he took over the Management of Nagammal Mills Ltd., with his wife Tmt. N. Bagavathy Ammal as its Managing Director. The perspicacious Dr. K. Padmanabhan with his managerial skill could make the Nagammal Mills flourish even during the adverse times of slump. Establishing Kumar Medical Centre at Nagercoil in 1962 and obtaining the dealership of IOC in 1964 added to his assets and elevated his status and dignity further. He widened his contact and interests by becoming the founder President of the Lions Club of Nagercoil.

The urge in Dr. K. Padmababhan for disseminating knowledge through institutions of higher learning prodded him to float and promote Lekshmipuram College of Arts and Science at Neyyoor in 1964, as one of its founders. He was also the founder President of Vivekananda College at Agastheeswaram and Correspondent of Sri Devi Kumari Women's College at Kuzhithurai (1966-1969).



As an alumnus of S.M.R.V. High School, Vadasery, Nagercoil, he had the privilege of serving it as Manager (Correspondent) for about fourteen years (1964-78). His involvement in academia was duly recognized and he was elected to the prestigious academic bodies such as Senate, Syndicate and Academic Council of the Madurai Kamaraj University. He adorned these offices during the late 1960s and 1970s and played a pivotal role in the effective functioning of the University. He represented the University at the Medical Council of India also.

His concerted academic efforts and dedication, culminated in establishing a secular and non-commercial Higher Education Institution in after the name of his illustrious father-in-law Thiru. S. Pioneer Kumaraswamy. As founders of this institution, Dr. K. Padmanabhan and Tmt. N. Bagavathy Ammal, strove hard to repay richly to the region that reared them.

The Government of Tamil Nadu honoured Dr. K. Padmanabhan by appointing him the President of Kanyakumari Devasthanam Board. His appointment as the Area Commander of Home Guards in Kanyakumari District (1966-1969) was also in recognition of his contribution to social life of people in the district.

Dr. K. Padmanabhan passed away in May 2006. Yet the work culture, secular outlook and courage of conviction he exemplified has left behind indelible imprints. The void left by such a personage is indeed difficult to be filled. But his worthy successor and only son Thiru. P. Kumaraswamy who has taken on his mantle is carrying on the founders' noble legacy scrupulously. He and his beloved wife, Tmt. Latha Kumaraswamy, the Correspondent of The Pioneer School, have rededicated themselves to complete the unfinished tasks of Dr. K. Padmanabhan with unflinching commitment and devotion.





COLLEGE CREST

The motto “உழைப்பே உயர்வு” has been the quintessence of the epic life of Late Thiru. Pioneer Kumaraswamy in whose sacred memory this College has been established. The twin aspects of our endeavour are (1) Ceaseless effort for improvement and striving for excellence (2) Doing our best to deserve Divine Grace.

In the evolution of every student of this college, our College Crest is symbolized by the following:

Goddess Saraswathi inspires teachers and they taught here with light of wisdom. Her Divine presence is invoked for all academic activities of the College.

The Lighted Lamp is the symbol of the spread of knowledge. The sublimation of the senses leading to knowledge is symbolized by the flame. The flame burns steadily, indicating controlled application of the mental faculty for concentration in our stated goals.

The Arrow in the bow is a symbol of composure and perfection.

The Temple Tower symbolizing our rich cultural heritage is also an indicator of convergence of our endeavours to accomplish greater heights of glory, dignity and status.

The Swan symbolizes the repose of the infinite as distinguished from the restlessness of the individual. The ocean is reposeful while the wave is restless. To the extent possible, the individual student's positive energy is sought to be conserved to imbibe the repose of the Divine Infinite.



PIONEER KUMARASWAMY COLLEGE

NAGERCOIL - 629 003.

VISION AND MISSION

VISION

Educate, Empower, Enhance and Ensure.

MISSION

Educating to transform one's life

Empowering with technology - based skills

Enhancing individual's creative potential

Ensuring quality education with ethical values

OBJECTIVE

“Our objective is to reach the unreached”

Situated in academic back waters, this College was established with the strong desire of the founder Dr. K. Padmanabhan to serve the needs of the rural students from the disadvantaged and the marginalised sections of the society. The involvement of the management in administering the College, helps ensure fulfilment of the Institution's vision and mission. Being non-profitable institution, the College strives to achieve academic excellence by upgrading the physical and virtual facilities periodically on the campus.



PROFILE OF THE INSTITUTION

1. Name of the College : **PIONEER KUMARASWAMY COLLEGE**
with full postal address : Vettoornimadam, Nagercoil - 629 003.
Agastheeswaram Taluk,
Kanyakumari District.
2. Name of the Educational Agency : **PIONEER KUMARASWAMY TRUST**
3. Telephone No. : **04652 - 232448**
with STD Code:
4. website : **www.pioneerkumaraswamycollege.com**
4. College E-mail ID : **pioneercollege67@gmail.com**
pk_college@yahoo.co.in
5. Name of the Secretary : **Thiru. P. Kumaraswamy**
6. Name of the Principal : **Dr. N. Indira**
7. Date of Establishment : **01.07.1967**

| Programmes of Study | Year of Affiliation | Sanctioned Strength |
|-----------------------------------|---------------------|---------------------|
| Aided | | |
| B.A.Tamil | 1979 - 1980 | 64 |
| B.A. English | 1979 - 1980 | 64 |
| B.Sc.Mathematics | 1969 - 1970 | 48 |
| B.Sc. Physics | 1972 - 1973 | 48 |
| B.Sc. Chemistry | 1975 - 1976 | 48 |
| B.Sc. Zoology | 1968 - 1969 | 48 |
| B.Com. | 1968 - 1969 | 64 |
| Self - Financed | | |
| B.A. English | 2012 - 2013 | 64 |
| B.Sc. Mathematics | 2016 - 2017 | 48 |
| B.Sc. Computer Science | 2009 - 2010 | 48 |
| B.Com. | 2008 - 2009 | 64 |
| M.A. English | 2015 - 2016 | 30 |
| M.Sc. Mathematics | 2015 - 2016 | 25 |
| M.Sc. Chemistry | 2018 - 2019 | 25 |
| M.Com. | 1988 - 1989 | 30 |
| M.Phil. Commerce | 2009 - 2010 | 15 |
| Research (Ph.D. Programme) | | |
| Mathematics | 2017 - 2018 | - |
| Chemistry | 2018 - 2019 | - |
| English | 2021 - 2022 | - |
| Commerce | 2022 - 2023 | - |



CHRONOLOGY OF REMARKABLE EVENTS

- 1967 - Initiation of the College with Pre-University Course (affiliated to Madurai Kamaraj University, Madurai) at the Technical Training Centre, Nagercoil
- Installation of Rotaract Club
- 1968 - Introduced B.Sc. Zoology and B.Com.
- 1969 - Introduced B.Sc. Mathematics
- 1970 - Foundation stone for the building in the present campus laid by Sri. V.V. Giri, the then President of India
- 1972 - Introduced B.Sc. Physics
- 1975 - Introduced B.Sc. Chemistry
- 1975 - Won the Rolling cup instituted by the Government of
& 1976 Tamilnadu for Academic Excellence
- Shifted to the new building in the present campus
- 1977 - Science Block Inauguration by Raja Sir Muthaiah Chettiar, Pro-Chancellor, Annamalai University, in the presence of Prof. S.V. Chitti Babu, Vice-Chancellor, Madurai Kamaraj University and Sri. V. Sankara Subbaiyan, I.A.S., the then District Collector. Now it is renamed as Dr. Padmanabhan Block
- 1979 - Introduction of B.A. Tamil and B.A. English
- 1988 - Elevated as a Post-Graduate Institution with the introduction of M.Com.
- 1990 - College was affiliated to newly formed Manonmaniam Sundaranar University, Tirunelveli
- 2006 - Installing Anti-eve teasing Committee
Tmt. Bhagavathy Ammal Block was inaugurated and Self-financed Programmes started to function
- 2007 - Vellikkalam, an unique forum to enhance students skills, was established
- 2008 - Introduced B.Com (Computer Application) under Self-Financed Stream
- IQAC was constituted

- 2009 - Introduced M.Phil Commerce & B.Sc. Computer Science (SF)
- Implementation of UGC funded Career Oriented Programme in “Communicative English” by Dept. of English
 - Implementation of UGC funded project by Dr. R. Anatha Rajan, Dept. of Zoology
 - Installation of Placement Cell, Consumer Club and Anti-ragging Committee
- 2010 - Implementation of UGC funded Career Oriented Programme in “Maintenance of Electrical and Electronic Equipment” by Dept. of Physics
- Implementation of UGC funded project by Dr. G. Raju, Dept. of Zoology
- 2011 - Implementation of UGC funded project by Dr. R. Santhi, Dept. of Zoology
- 2012 - Introduced of B.A. English (SF)
- Implementation of UGC funded Career Oriented Programme in “Rubber Technology” by Dept. of Chemistry
 - Implementation of UGC funded Career Oriented Programme in “Entrepreneurship” by Dept. of Commerce
- 2013 - Implementation of UGC funded project by Dr. G. Raju, Dept. of Zoology
- Tmt. Nagammal Block was inaugurated and Library was shifted to that block
- 2015 - Inauguration of New ICT Lab by Mr. M. Manivannan, Principal Developer, Norton Antivirus, Chennai
- Inauguration of Secretary’s New Chamber
 - Introduced M.A. English (SF) and M.Sc. Mathematics (SF)
 - Implemented Knowledge Circle

- 2016 - Introduced B.Sc. Mathematics (SF)
 - Signed MOU with Sree Ramakrishna Mission Vidyalaya College of Arts and Science for expertise sharing
 - Moovar Block was inaugurated
- 2017 - Celebrated Golden Jubilee in March, 2017
 - Introduced Research Centre in Mathematics
- 2018 - Introduced M.Sc. Chemistry & Research Centre in Chemistry
- 2019 - Student Induction Programme was implemented for first year students
- 2021 - Introduced Research Centre in English
 - NCC was started
- 2022 - Dr. K. Padmanabhan Academy, Entrepreneurship Development Cell, Women's Cell, Naan Muthalvan were introduced
- 2023 - Introduced Research Centre in Commerce

SUCCESSION LIST OF PRINCIPALS

| | | |
|----|--|--|
| 1 | Prof. M. Sankaralingam | 01.07.1967 to 10.06.1969 |
| 2 | Prof. Vetha Sironmony | 18.06.1969 to 31.05.1970 |
| 3 | Prof. A.S. Narayana Pillai | 01.06.1970 to 09.12.1970 |
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| 5 | Prof. D. Arthur Davis | 11.07.1973 to 31.05.1985 |
| 6 | Prof. S. Manoharan | 01.06.1985 to 31.12.1990 |
| 7 | Dr. T. Ganapathy | 01.01.1991 to 31.05.2002 |
| 8 | Dr. V. Mangala Antony Surendra | 15.07.2002 to 15.10.2009 & 16.04.2011 to 31.05.2012 |
| 9 | Dr. Vijaya Kumaran Nair (in-charge) | 16.10.2009 to 31.01.2011 |
| 10 | Thiru. S. Tamilarasan (in-charge) | 01.02.2011 to 15.04.2011 & 01.06.2012 to 31.05.2013 |
| 11 | Thiru. T. Dhanuskodia Pillai (in-charge) | 01.06.2013 to 09.11.2016 |
| 12 | Dr. S. Durai Raj | 10.11.2016 to 07.06.2023 |
| 13 | Dr. N. Indira | 08.06.2023 to |

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| Ms. P. Hema | S.G. Lab Assistant |
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“Don't take rest after your first victory. Because if you fail in second, more lips are waiting to say that your first victory was just luck”



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- ❖ To enforce the prevention, prohibition and redressal of sexual harassment of women employees and students.

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EXTENSION ACTIVITIES**National Cadet Corps****Objective**

- ❖ To develop character and inculcate discipline, comradeship, secular outlook, ideal of selfless services and public spirit amongst young citizens.

Dr. S. Radhika, Asst. Prof. of Physics

Caretaker Officer

National Service Scheme**Objective**

- ❖ To develop a concern for the well - being of the community in the neighbourhood and undertake activities designed to address the problems affecting the people there.

Dr. R. Mohammed Abubakkar Siddique
Asst. Prof. of Commerce

Programme Officer, Unit 87

Dr. P. Maria Pushpam
Asst. Prof. of Chemistry

Programme Officer, Unit 88

Dr. V. Sasi Rekha
Asst. Prof. of Tamil

Programme Officer, Unit 89

Youth Red Cross**Objective**

- ❖ To foster humanitarian spirit amongst students to serve the cause of people in distress.

Dr. R. Santhi, Head & Asst. Prof. of Zoology

Programme Officer

Dr. P. Kamal Devi, Asso. Prof. of Mathematics

Member

Dr. S. M. Vijila, Asst. Prof. of Zoology

Member

Consumer Club

Objective

- ❖ To spread awareness regarding the rights and responsibilities of citizens as consumers

Dr. R. Mohammed Abubakkar Siddique

Asst. Prof. of Commerce

Coordinator

Dr. M. Pugazhendra Cholan, Asst. Prof. of Tamil

Member

Ms. P. Ashok, Asst. Prof. of Comp. Science (SF)

Member

Current Affairs Club

Objective

- ❖ To promote the habit of reading newspaper and their by to raise their level of social awareness.

Dr. N. Selvaganapathi, Librarian

Coordinator

Ms. E. Subbulekshmi, Asst. Prof. of Chemistry

Member

Dr. C.S. Suji, Asst. Prof. of Mathematics (SF)

Member

Ms. R. Reshma, Asst. Prof. of English (SF)

Member

Dr. Y. Jasmala Joy, Asst. Prof. of Chemistry (SF)

Member

Fine Arts Club

Objective

- ❖ To bring out the creative, expressive and aesthetic potential in each student.

Dr. K.S. Kolappadhas, Asst. Prof. of Tamil

Coordinator

Dr. R. Devi Magdalin, Asst. Prof. of English

Member

Dr. J. Christabel Sudha, Asst. Prof. of Mathematics

Member

Dr. T. K. Jeyalekha, Asst. Prof. of Physics

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Dr. A. Siva Jothi, Asst. Prof. of Mathematics (SF)

Member

Pioneer Science Club**Objective**

- ❖ To develop scientific temper and stimulate interest in the objective study of events in the contemporary world.

| | |
|---|-------------|
| Dr. Chandini R. Nayar , Asst. Prof. of Chemistry | Coordinator |
| Dr. G. Deepa , Asst. Prof. of Physics | Member |
| Ms. M.S. Kavitha , Asst. Prof. of English (SF) | Member |

Pioneer Quiz Club**Objective**

- ❖ To keep students abreast of current affairs and general knowledge.

| | |
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| Dr. R. Devi Magdalin , Asst. Prof. of English | Member |
| Ms. J. Chitra , Asst. Prof. of English (SF) | Member |

Readers Club**Objective**

- ❖ To give students of literature a platform for conversation and critical evaluation of writers and their works.

| | |
|---|-------------|
| Dr. Susan G. Varghese , Asst. Prof. of English | Coordinator |
| Dr. A. Anto Peeter , Asst. Prof. of Tamil | Member |
| Ms. E. Ganesan , Asst. Prof. of English (SF) | Member |

Rotaract Club**Objective**

- ❖ To develop leadership qualities and service mentality among students for community development.

| | |
|---|---------------|
| Dr. K. Kalaiarasi , Asst. Prof. of English | Staff Advisor |
| Dr. N.A. Prabha Pitchai , Asst. Prof. of English | Co-Advisor |
| Ms. J. Chithra , Asst. Prof. of English (SF) | Member |



Red Ribbon ClubObjective

- ❖ To create AIDS awareness among the students.

| | |
|---|-------------------|
| Dr. B. Bamini , Asst. Prof. of Zoology | Programme Officer |
| Dr. M. Karthikeyan , Vice-Principal & Asso. Prof. of Tamil | Member |
| Dr. P. Maria Pushpam , Asst. Prof. of Chemistry | Member |
| Dr. S. Anitha Jose , Asst. Prof. of Commerce (SF) | Member |

Youth Welfare ClubObjective

- ❖ To develop a secular outlook and interpersonal communication among students.

| | |
|---|-------------|
| Dr. S.M. Vijila , Asst. Prof. of Zoology | Coordinator |
| Dr. B. Bamini , Asst. Prof. of Zoology | Member |
| Dr. M. Indhu Bala , Asst. Prof. of Commerce (SF) | Member |

Parent - Teacher AssociationObjective

- ❖ To facilitate interaction between parents and staff.

| | |
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| Mr. T. Rajasekar | Secretary |
| Dr. S. Arul Stephen , Head & Asst. Prof. of Commerce | Treasurer |

Career Guidance CellObjective

- ❖ To acquaint students with employment opportunities.

| | |
|--|-------------|
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| Dr. G. Deepa , Asst. Prof. of Physics | Member |
| Dr. P. Maria Pushpam , Asst. Prof. of Chemistry | Member |
| Mr. P. Ashok , Asst. Prof. of Computer Science (SF) | Member |



Placement Cell

Objective

- ❖ To guide the students in developing skills and job - search strategies required to achieve their career objectives.

| | |
|---|-------------------|
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| Dr. K.S. Kolappa Doss , Asst. Prof. of Tamil | Member |
| Dr. T. Satheesh Kumar , Physical Director | Member |
| Mr. V. P. Vignesh Kumar , Asst. Prof. of Commerce (SF) | Member |
| Dr. V. Sankara Narayanan , Asst. Prof. of Chemistry (SF) | Member |

Students Counselling Cell

Objective

- ❖ To arrange counselling and get rid off the depression.

| | |
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| Ms. T. Lekshmi Bai , Asst. Prof. of Mathematics (SF) | Member |

Entrepreneurship Development Cell

Objective

- ❖ To search and identify the student's best existing and upcoming business ideas and opportunities.

| | |
|--|-----------------------|
| Dr. N. Indira , Principal | President |
| Dr. C. Subathra , Asst. Prof. of Commerce | Director |
| Dr. R. Santhi , Head & Asst. Prof. of Zoology | " |
| Dr. J. Packiam Julius , Asst. Prof. of Physics | " |
| Dr. Susan G. Varghese , Asst. Prof. of English | " |
| Dr. M. Pugazhendra Chozhan , Asst. Prof. of Tamil | " |
| Dr. P. Kamal Devi , Asso. Prof. of Mathematics | C o o r d i n a t o r |
| Dr. G. Raju , Asst. Prof. of Zoology. | " |
| Dr. Chandini R. Nayar , Asst. Prof. of Chemistry | " |
| Dr. S. Radhika , Asst. Prof. of Physics | " |
| Mr. Vetha M. Vijaya Kumar , Head & Asst. Prof. of Commerce (SF) | " |
| Ms. S. Anitha Rani , Head & Asst. Prof. of Tamil (SF) | " |

Ilakkiya Mantram**Objective**

- ❖ To motivate the student creative ability and to disclose the ideas of various experts in literature.

| | |
|--|-------------|
| Dr. M. Pugazhendra Chozhan, Asst. Prof. of Tamil | Coordinator |
| Dr. V. Sasi Rekha, Asst. Prof. of Tamil | Member |

Alumni Association**Objective**

- ❖ To utilize the rich experiences of the former students for the benefit and progress of the institution.

| | |
|--|-----------------|
| Thiru. C. A. Kulathooran Pillai | President |
| Thiru. S. Mohan | Secretary |
| Dr. V. R. Theiva Prakash | Treasurer |
| Dr. J. Deva Anban, Asst. Prof. of Physics | Joint Secretary |
| Dr. G. Rexin Thusnavis, Head & Asst. Prof. of Chemistry | Coordinator |

Vellikkalam**Objective**

- ❖ To develop effective communicative and debating skills in Tamil.

| | |
|---|-------------|
| Dr. K.S. Kolappadhas, Asst. Prof. of Tamil | Coordinator |
| Dr. V. Sasi Rekha, Asst. Prof. of Tamil | Member |
| Dr. M. Pugazhendra Chozhan, Asst. Prof. of Tamil | Member |
| Ms. S. Anitha Rani, Asst. Prof. of Tamil (SF) | Member |

Knowledge Circle**Objective**

- ❖ To arrange lectures by eminent scholars on current topical issues.

| | |
|--|-------------|
| Dr. N. Selvaganapathi, Librarian - Associate | Coordinator |
| Dr. E. Panner Selvam, Head & Asso. Prof. of English | Member |
| G. Rexin Thusnavis, Head & Asst. Prof. of Chemistry | Member |
| Dr. T. Satheesh Kumar, Physical Director | Member |
| Ms. M Sona, Asst. Prof. of Chemistry (SF) | Member |



Naan Muthalvan

Objective

- ❖ To provide academic guidance to the students and identify the native talents of the students and help them in improving their skills.

| | |
|---|-------------|
| Dr. M. Pugazhendra Chozhan , Asst. Prof. of Tamil | Coordinator |
| Dr. R. Mohammed Abubakkar Siddique Asst. Prof. of Commerce. | Member |
| Dr. P. Latha , Asst. Prof. of Chemistry | Member |

Doctor K. Padmanabhan Academy

Objective

- ❖ To provide awareness to the students about the various types of jobs available in the central and state government services, as well as to train them for taking the competitive examinations confidently.

| | |
|--|---------------------------|
| Dr. N. Indira , Principal | Convenor |
| Dr. K. Kalaiarasi , Asst. Prof. of English | Director |
| Dr. G. Rexin Thusnavis Head & Asst. Prof. of Chemistry | Advisory Committee Member |
| Dr. N. Selvaganapathi , Librarian - Associate | ” |
| Dr. T. Satheesh Kumar , Physical Director | ” |
| Dr. J. Deva Anban , Asst. Prof. of Physics | Coordinator |
| Dr. V. Sasi Rekha , Asst. Prof. of Tamil | ” |
| Ms. T. Anitha , Asst. Prof. of Commerce (SF) | ” |

Student Induction Programme

Objective

- ❖ To orient new students to the ethos of the institution and feel comfortable in the new campus environment.

| | |
|--|-------------|
| J. Deva Anban , Asst. Prof. of Physics | Coordinator |
| Dr. K. S. Kolappadhas , Asst. Prof. of Tamil | Member |
| Dr. K. Kalaiarasi , Asst. Prof. of English | Member |
| Dr. B. M. Ashwin , Head & Asst. Prof. of Chemistry (SF) | Member |

Public Relations Officers

Objective

- ❖ To help the institution in keeping good rapport with the society to which they are part.

| | |
|---|-----|
| Dr. T. Satheesh Kumar , Physical Director | PRO |
| Dr. G. Rexin Thusnavis , Head & Asst. Prof. of Chemistry | PRO |
| Dr. C. T. K. Amarnath , Asst. Prof. of Computer Science (SF) | PRO |

Equal Opportunity Cell

Objective

- ❖ To empower the girls and make them competent.

| | |
|--|-------------|
| Ms. V. Tamil Selvi , Head & Assistant Professor of Physics | Coordinator |
| Ms. E. Subbulakshmi , Asst. Prof. of Chemistry | Member |

Noon Meals Scheme

Objective

- ❖ To provide nutrition to economically downtrodden thereby improving the learning ability.

| | |
|--------------------------------|-------------|
| Dr. P. Maria Pushpam | Coordinator |
| Ms. E. Subbulakshmi | Member |
| Dr. C. J. K. Amarnath | Member |
| Mr. V. P. Vignesh Kumar | Member |

Drug Awareness Club

Objective

- ❖ To create awareness and educate about the ill-effects of alcoholism and drug addiction among the youth.

| | |
|---|------------------------|
| Dr. R. Anto Peeter | Coordinator |
| Dr. R. Anantha Rajan | Member |
| Dr. T. Satheesh Kumar | Member |
| J. Akash - III Tamil | Student Representative |
| N. Ashwin Shyam - III English | ” |
| M. Jobin Raj - III Mathematics | ” |
| M. Subanaveena - III Chemistry | ” |
| C.M. Muthu Renjani - III Zoology | ” |
| L. Rakesh - III Physics | ” |
| K. Ashwin - III B.Com., | ” |

| PROGRAMMES OF STUDY | | | | | | | |
|---|------------------------|---------|---------|------------------------------|----------------------------|-----------------------------------|---|
| ENGLISH MEDIUM, CHOICE BASED CREDIT SYSTEM (CBCS) | | | | | | | |
| I. UNDER GRADUATE PROGRAMMES (Aided) | | | | | | | |
| No. | Name of the Programmes | Part II | | Part III | | Part V | |
| | | Part I | Part II | Core (Major) | Allied 1 | | Allied 2 |
| 1. | B.A. Tamil | Tamil | English | Tamil | English | Elective | 1. Environmental Studies 2. Value Education 3. Non-Major elective 4. Skill based subject (Elective) Extension Activities (NSS, NCC, Youth Red Cross) |
| 2. | B.A. English | Tamil | English | English | Tamil | Elective | |
| 3. | B.Sc. Mathematics | Tamil | English | Mathematics | Physics | Elective | |
| 4. | B.Sc. Physics | Tamil | English | Physics | Mathematics/ | Elective | |
| 5. | B.Sc. Chemistry | Tamil | English | Chemistry | Zoology | Elective | |
| 6. | B.Sc. Zoology | Tamil | English | Zoology | Chemistry | Elective | |
| 7. | B.Com. | Tamil | English | Commerce | Commerce | Elective | |
| II. UNDER GRADUATE PROGRAMMES (Self - Financed) | | | | | | | |
| 1. | B.A. English | Tamil | English | English | English | Elective | 1. Environmental Studies 2. Value Education 3. Non-Major elective 4. Skill based subject (Elective) Extension Activities (NSS, NCC, Youth Red Cross) |
| 2. | B.Sc. Mathematics | Tamil | English | Mathematics | Application of Mathematics | Elective | |
| 3. | B.Sc. Computer Science | Tamil | English | Computer Commerce | Digital Electronics | Elective | |
| 4. | B.Com. | Tamil | English | Commerce | Commerce | Elective | |
| III. POST GRADUATE PROGRAMMES (Self-Financed) | | | | | | | |
| 1. M.A. English, 2. M.Sc. Mathematics 3. M.Com., 4. M.Sc. Chemistry | | | | IV) M.Phil., (Self-Financed) | | V) Ph.D., 1. English 2. Chemistry | 3. Mathematics 4. Commerce |
| | | | | 1. Commerce | | | |

ADMISSION PROCEDURE

1. Prospectus and application forms for admission can be obtained from the College office or can be downloaded from the College website on payment of Rs.48/-. Registration fee of Rs.2 will be collected at the time of registration. If any applicant desires to have the application form sent to him / her by post, he / she should send Rs.75 to the Principal by M.O. For P.G. Programme, he / she has to send Rs.100/- by post.
2. The application form should be duly filled in by the candidate in his / her own handwriting, giving full and correct particulars, and handed over to the office personally or sent to the Principal by post.
3. Copies of the following documents should accompany the application for the admission.
 - a) Higher Secondary / Degree statement of Marks
 - b) Transfer Certificate from the Institution where the applicant studied last
 - c) Conduct Certificate from the Institution where the applicant studied last
 - d) Community certificate
 - e) Aadhar Card

The original certificate produced at the time of admission will be retained in the college and will be returned only on the completion of the Programme or when the candidate leaves the Institution. Hence the candidate should take sufficient number of attested copies for future use before handing over his/her certificates.

4. Eligibility for Admission

Under Graduate Programmes

Candidates seeking admission to the Under Graduate Programmes should have passed the Higher Secondary School Examination of Tamil Nadu or an examination accepted by the Syndicate of the Manonmaniam Sundaranar University as equivalent thereto.

Post Graduate Programmes

Candidates seeking admission to Post Graduate Programmes should have passed Degree examination of the concerned subjects of Manonmaniam Sundaranar University or any other universities recognized by the Syndicate of Manonmaniam Sundaranar University as equivalent thereto.

5. The Principal reserves the right to issue Transfer Certificate to any student at any time during the programme and thereby ask him to leave the College for reasons of indiscipline, lack of progress in studies or illness considered to be contagious.

CERTIFICATES

1. Application for Transfer Certificate and other certificates must be made in the prescribed form.
2. In the case of Transfer Certificate, a fee of Rs. 10/- is charged. A fee of Rs.5/- is charged for every other kind of certificate.
3. Certificate should be collected from the office without delay, failing which application will have to be collected fresh.
4. Certificates will be issued after library books and other College properties are returned and clearance is obtained from the Library, Laboratories, Physical Director and Head of the Department.

| Programmes | FEE STRUCTURE | | | | | | | | | | | | | | |
|-----------------------------|---------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | B.A. & B.Com | | | | | | B.Sc. | | | | | | | | |
| | I Yr. | | II & | | III yr | | I Year | | II Year | | III Year | | | | |
| | M | P | C(M) | C(Z) | Zoo | M | P | C(M) | C(Z) | Zoo | M | P | C(M) | C(Z) | Zoo |
| Admission Fee | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Caution Deposit | 40 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| University Entrance Fee | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| University Registration Fee | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| Special Fee | | | | | | | | | | | | | | | |
| Library | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 | 15 |
| Sports & Games | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 |
| Calendar | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| Ex. Stationery | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| Laboratory | 40 | 80 | 100 | 150 | 150 | 40 | 130 | 140 | 140 | 140 | 40 | 80 | 100 | 100 | 100 |
| Students Fund | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| St. Assn | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Social Service League | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Audio Visual Edn. | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Students Service | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 |
| World Youth Service | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Medical Inspection Fee | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| N.S.S. | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| M.V. | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| Flag Day | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Red Cross Society | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| Magazine | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| College Day | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| Amenity | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| Total | 659 | 749 | 769 | 819 | 819 | 709 | 749 | 769 | 819 | 819 | 389 | 389 | 389 | 349 | 349 |

A fine of Rs.1.00 per working day is collected in the case of belated payment and after which the name of the defaulter will be removed from the rolls.

1. Fees once paid will not be refunded. Fees, fines etc. must be paid only to the cashier and to none else.
2. Caution Deposit will be refunded only at the end of the Programme.

SCHOLARSHIPS AND FEE CONCESSIONS

- I. Following Scholarships are available to students to suit their merits/needs. Eligibility conditions can be get from the College Office before they apply:**
 1. National Merit Scholarship – Government of India Scheme
 2. State Scholarship to children of School Teachers
 3. State Government Merit Scholarship
 4. Freedom Fighters' Scholarships
 5. Children of Defence Service Personnel
 6. Govt. of India – Ministry of Labour – Financial Assistance to the children of Beedi / Mine / Cine Workers
 7. Tamil Nadu Educational Trust Scholarship
 8. Adhoc Merit Grant Scheme
 9. State Collegiate Scholarships
 10. Moovaloor Ramamirtham Ammaiyyar Scheme
- II. Scholarship sanctioned by the District Welfare Officer**
- III. Concession and aid sanctioned by College authorities.**
- IV. E.V.R. Nagammai memorial Free Education Scheme for poor and middle class girl students of the forward community.**
- V. Management's financial support to the Meritorious Students.**

NOON MEAL SCHEME

Tmt. Bagavathy Ammal Memorial Noon Meal Scheme provides free noon meals to the students.



IDENTITY CARD

Every student must wear the identity card during College hours and produce it on demand by any member of the Staff and College authorities.

CLASS HOURS

Aided : 9.00 a.m. to 2.30 p.m.
Self-Financed: 10.00 a.m. to 3.30 p.m.

DRESS CODE

Students should be neat and decent in their dress and person. Modesty in dressing is highly emphasized in our college. Students should wear uniform for all working days. Boys should wear half hand shirts only as uniform.

ATTENDANCE

1. Students shall attend the college regularly and punctually on all working days.
2. The working day is divided into two sessions, each session being divided into periods of one hour each.
3. The first bell is rung five minutes before the beginning of morning and afternoon sessions and the remaining bells at the hour fixed for the beginning of each class.
4. At the first bell before each session, the students are expected to go to their respective classes and take their seats quietly.
5. Attendance will be marked at the beginning of each period. A student who is not in the class when attendance is taken shall be marked absent. It, however, is permissible for the teacher to mark latecomers present if the Principal allows.

6. The academic year consists of two Semesters of 90 days each, excluding examination days. Attendance certificates will be issued to such students who have obtained atleast 75 percent of the total attendance fixed for each semester of the year.

7. The following instructions shall be followed while applying for leave.

All applications of leave of domestic nature must be countersigned by the parent or guardian.

In the case of leave for one or two hours of one session of a day, it is enough if the application is supported by the recommendation of the HOD concerned. Leave application for a whole day or session must be countersigned by the parent or guardian.

Leave application should be addressed to the Principal and submitted through the head of the department concerned.

8. No student can absent himself from the College without submitting a leave application. In the case of long absence due to sickness, the Principal may insist on the production of a medical certificate.

9. Absence without sanction of leave will be considered a serious violation of Rules and will be severely dealt with.

10. Students with full attendance during the entire programme period is honoured.

DISCIPLINARY REGULATIONS

1. Students are forbidden to organize or attend any meeting without the explicit permission of the Principal.

2. No student who has been convicted of any offence in a criminal court will be allowed to continue his / her studies in the college.

3. Students should abstain from active participation in party or communal politics.

4. Students who indulge in political propaganda or who organize political functions in the premises of the College or who otherwise engage themselves in party politics are liable to be expelled from the College.

5. Under the educational rules of the Tamil Nadu Government (1978) the Principal has full power to inflict the following punishment; fine, suspension and expulsion from the College, if any student is guilty of rudeness of behavior and gross breach of conduct rules.
6. Students should not indulge in any activity leading to the disruption of peace and discipline and dislocation of normal work in the College premises by resorting to strike. Those who are guilty of violation of this rule will be severely dealt with.
7. Ragging and eve teasing of any kind are strictly forbidden. Any one who is guilty of ragging will be summarily and severely punished.
8. Students who are guilty of (i) rude language towards the staff of the College (ii) assault or attempt to assault staff or fellow students of the College will be expelled from the institution.
9. If a College Professor by speech or otherwise seeks to mislead his / her students into activities deemed objectionable, he / she is to be punished for dereliction of duty.
10. Possession use of Mobile phones are strictly prohibited inside the campus.
11. All the students have to come with a proper haircut.

RULES OF THE COLLEGE LIBRARY

1. The library is open to all students and staff members of the College.
2. The library is kept open from 8.30 a.m. to 4.30 p.m. on all working days.
3. Silence should be maintained in the Library reading room.
4. Books in the library are computerized and OPAC (Online Public Access Catalogue) facility is available to locate the books in the shelf.
5. Current Periodicals, Dictionaries and other works of Reference value shall not be lent out.

6. Only two books for UG and Four books for PG Students are permitted to borrow at a time for a period of 14 days. Books can however be renewed by a personal call before the last stamped date, provided they are not required by other members. The period of extension will normally be a fortnight from the date on which request for renewal is made. A student who borrows or returns a book shall conduct the transaction himself at the library and not through any other person. Each book with overdue will incur an overdue charge of fifty paise per day if the book is kept beyond the period allowed.
7. Reservation can be made on request in the library.
8. Members shall not write, underline or make any mark on any book or map belonging to the library or cause any damage.
9. Members shall, on receiving the book examine them and report to the librarian any damage found therein. If they fail to do so, they will be held responsible for such damage as may be detected afterwards.
10. Loss of book shall be immediately reported to the Librarian. Compensation for books lost or of found damaged in any way or defaced must be paid according to the Librarian's estimate of loss.
11. Members shall not sub-lend the books of the Library to any other person.
12. Members responsible for any damage done to any property belonging to the Library shall be required to replace the property so damaged.
13. A student against whom any 'overdue' or other charge is outstanding, will not be allowed to borrow books or withdraw his Caution Deposit until he has paid the amount due. At the end of the programme each student will have to produce a 'No Dues Certificate' from the librarian before he gets his Transfer Certificate.

14. Sign the library gate register while entering and leaving the library.
15. Any infringement of the rules may lead to the forfeiture of the privilege of using the Library.
16. Grievances if any, shall be addressed to the Librarian and the Principal.
17. Best Library User is honoured with an award.
18. Inlibnet and browsing facilities are available.
19. Library Advisory committee arranges display and competitions, periodically.

INTERNAL ASSESSMENT

Each semester consists of 90 working days excluding the semester examination days. Three Internal tests are conducted for the students every semester. Papers are duly evaluated and marks brought to the notice of the students.

OTHER MODES OF ASSESSMENT

| | |
|----------------------|------------------|
| Seminars | Case study |
| Quiz Programmes | Group discussion |
| Objective type tests | Assignment |
| Project work | Viva voce |

EXTERNAL EXAMINATIONS

External examination will be of three hours duration for all the theory and practical papers. Students are expected to maintain utmost honesty and good behavior during the conduct of the examination. They should maintain silence in the examination hall and co-operate in the orderly conduct of the examination.

MANONMANIAM SUNDARANAR UNIVERSITY CODE

1. If any student is found to be violating any of the rules and regulations prescribed by the university he / she will be moved to a different seat in the exam hall or even be prevented from writing the exam.
2. The invigilator concerned will seize the incriminating material, confiscate the Hall ticket, Identity Card and answer script of the student, and provide a statement of his / her own along with the student and that of the Chief Superintendent who will forward it his / her to the Controller of Examinations.

The student may be permitted to appear for the subsequent papers on condition. Later, the student will be asked to appear before the Appeals and Grievance Committee appointed by Controller of Examinations, to decide the sanctions against him / her for malpractice. The sanction will vary according to the gravity of the fault, ie., from being debarred from one paper or all the papers of one semester, or being debarred from two or three subsequent semesters if necessary.

3. Post-examination discovery of malpractice will be referred to the Controller of Examination by the Examiner. The Controller will refer the matter to the Appeals and Grievances Cell for a decision (The rules prevailing in M.S. University regarding malpractice and those framed by our Academic Council will serve as guidelines)

If a student is found indulging in malpractice in any internal assessment test she will be awarded zero for the test. Disciplinary action will be taken by the Principal if the student is caught again for malpractice.

GOOD MANNERS AND BEHAVIOUR

1. The College is one family devoted to learning.
2. Students of the College have to conform to the best traditions of Indian National life.
3. Student should avoid doing anything by word or deed that may disturb the unity and harmony of life in the College. The College is above politics and stands for all communities. Students are forbidden from indulging in any kind of political and communal activities.
4. On meeting the Principal and member of the staff, students should greet them.
5. Loitering and making noise in the verandas, reading room and library are strictly forbidden.
6. Students are expected to co-operate with authorities in keeping the premises of the College clean and tidy. They are earnestly requested to avoid writing on the wall, throwing bits of paper in the lecture halls, verandahs or anywhere in the premises. Any infringement of this rule will be severely dealt with.
7. Students are expected to dress modestly.
8. No student is allowed to leave the class room during working hours without the permission of the member of the staff concerned.
9. In any official tournament or match where the College takes part, no student shall play for an outside team without previous permission of the Principal
10. While attending a public meeting should be decently dressed. They should be respectful to seniors and superiors, polite and courteous to all.
11. Best outgoing student is identified and honoured.

| NOTABLE DAYS (WORLD AND NATIONAL) | | |
|--|----------------------|--|
| 1. | January 10 | Humour Day |
| 2. | January 12 | Youth Day |
| 3. | January 15 | Military Day |
| 4. | January 17 | World Religious Day |
| 5. | January 26 | Republic Day |
| 6. | January 30 | Sarvodaya Day & Anti Leprosy Day |
| 7. | February 25 | World T.B.Prevention Day |
| 8. | February 28 | National Science Day |
| 9. | March 8 | International Women's Day |
| 10. | March 15 | World Consumers Day |
| 11. | March 15 | World Day for disabled people |
| 12. | March 21 | World Forestry Day & Racial Discrimination Day |
| 13. | March 22 | World Water Day |
| 14. | March 23 | World Weather Day |
| 15. | March 23 | Memorial Day of Bhagat Singh, Raj Guru and Sukh Dev |
| 16. | April 7 | World Health Day |
| 17. | April 12 | World Space Day |
| 18. | April 14 | Dr.Ambedkhar Birth Day |
| 19. | April 18 | World Traditional Monuments Day |
| 20. | April 22 | World Earth Day |
| 21. | May 1 | Workers Day |
| 22. | May 3 | Freedom for Press Day |
| 23. | May 8 | Red Cross Day |
| 24. | May 11 | National Technology Day |
| 25. | 2nd Sunday of May | World Mother's Day |
| 26. | May 15 | World Family Day |
| 27. | May 17 | World Communication Day |
| 28. | May 28 | Commonwealth Nations Day |

| | | |
|-----|--------------|--|
| 29. | May 31 | Anti Tobacco Day |
| 30. | June 1 | World Children Protection Day |
| 31. | June 5 | World Environmental Day |
| 32. | June 11 | World Population Day |
| 33. | June 12 | Anti-Child Labour Day |
| 34. | June 21 | World Yoga Day |
| 35. | June 26 | De-Addiction Day |
| 36. | June 27 | World Diabetes Day |
| 37. | July 5 | World Co-operation Day |
| 38. | July 11 | World Population Day |
| 39. | August 3 | World Friends Day |
| 40. | August 6 | Hiroshima Bombardment Day |
| 41. | August 29 | World Sports Day |
| 42. | September 5 | Teachers' Day |
| 43. | September 8 | World Literacy Day |
| 44. | September 16 | World Peace Day and World Ozone Day |
| 45. | September 26 | Day for Hearing Impaired people |
| 46. | September 27 | World Tourism Day |
| 47. | October 1 | World Senior Citizens Day |
| 48. | October 3 | World Day for Shelter for all |
| 49. | October 4 | World wide animals Day |
| 50. | October 10 | World Postal Day |
| 51. | October 13 | World Day for conserving Natural Resources |
| 52. | October 14 | World Quality Determination Day |
| 53. | October 15 | World Day for visually challenged |
| 54. | October 16 | World Food Day |
| 55. | October 17 | World Eradication of Poverty Day |
| 56. | October 21 | World Agriculture Day |
| 57. | October 24 | U.N.O. Day and World Thrift Day |
| 58. | October 30 | World Development of Information Day |
| 59. | November 20 | World Children's Day |
| 60. | December 1 | World Aids Day |
| 61. | December 10 | World Human Rights Day |
| 62. | December 21 | Ramanujan Day |

MEMORIAL PRIZE / CASH AWARDS INSTITUTED BY VARIOUS DEPARTMENTS

| S. N. | Cash awards/Prizes | Instituted by | Conferred by | Beneficiary |
|-------|---|----------------------------|---------------------------|--|
| 1 | Cash award Rs.1000/- | Department of Tamil | Department of Tamil | Topper in B.A. Tamil |
| 2 | Cash award Rs.1000/- | Department of Tamil | Department of Tamil | Topper in Part I Tamil |
| 3 | Thiru.S.Antony Memorial Prize | Dr. A.Anto Peeter | Department of Tamil | Topper in B.A. Tamil – Allied |
| 4 | Dr.M Albens Nathaniel Endowment Prize | Department of Tamil | Department of Tamil | Topper in the marks Aggregate of III B.A. Tamil |
| 5 | Thiru. P.Mathavan Pillai Cash award Rs. 1000/- | Dr.M.Karthikeyan | Department of Tamil | Topper in the marks Aggregate of III B.A. Tamil |
| 6 | Thiru.K.Sivathanu and Tmt. Saraswathi Prize | Dr.K.S. Kolappachas | Department of Tamil | Topper in "Pakthi Ilakiam" Tamil Major |
| 7 | Thiru. K.Thadapani Memorial Prize | Dr.K.S. Kolappachas | Department of Tamil | Best out going student in Department of Tamil |
| 8 | Thiru.A.Albert Memorial Prize | Dr. A. Telma | Department of Tamil | Topper in "Folklore" B.A. Tamil |
| 9 | Mr.P.O. Varghese Memorial Prize | Dr.Susan G. Varghese | Department of English | Topper in the aggregate of marks of III B.A. English |
| 10. | Cash award Rs.1000/- | Department of English | Department of English | Toppers in I, II & III English Major Students |
| 11 | Books | Department of English | Department of English | Toppers in English Major Students |
| 12 | Thiru.D.Thiruvazhi Marban Memorial Cash Prize Rs.3000/- | Prof. T.Dhanuskodla Pillai | Department of Mathematics | Topper in III B.Sc. Mathematics |
| 13 | Thiru P. Chelliah Memorial Cash Prize Rs.2000/- | Dr.C.Jayasekaran | Department of Mathematics | Topper in II B.Sc. Mathematics Major |



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| 14 | Thiru.S.Vincent Memorial Cash Prize Rs.2000/- | Prof.J.Christabel Sudha | Department of Mathematics | Topper in I B.Sc. Mathematics |
| 15 | Thiru.B.Pandu Pillai Memorial Cash prize Rs.1000/- | Prof. P.Kamal Devi | Department of Mathematics | Topper in II B.Sc. Mathematics Allied & Skill Based Subjects |
| 16 | Albert Einstein | Department of Physics | Department of Physics | Topper in aggregate of marks of III B.Sc. Physics |
| 17 | Cash award Rs.1000/- | Thiru.S.Bala Subramanian | Department of Physics | Topper in Aggregate of Marks of III B.Sc. Physics |
| 18 | Cash award Rs.1000/- | Thiru.S.Sargunam | Department of Physics | Topper in III B.Sc. Physics |
| 19 | Thiru.T.George Antony & B.Angel Mary Memorial Prize Rs.2000/- | Dr.G.Rexin Thusnavis | Department of Chemistry | Topper in aggregate of marks III B.Sc. Chemistry |
| 20 | Cash award Rs.1000/- | Dr.P.Palanichamy | Department of Chemistry | Topper in II B.Sc. Chemistry |
| 21 | Dr.A.M.Selva Raj Endowment Prize | Department of Zoology | Department of Zoology | Topper in III B.Sc Zoology |
| 22 | Cash award Rs.1000/- | Department of Zoology | Department of Zoology | Topper in I, II, III Major papers |
| 23 | Cash award Rs.1000/- | Department of Botany | Department of Botany | Topper in Allied – Botany |
| 24 | Cash award Rs.1500/- | Department of Commerce | Department of Commerce | Topper in aggregate of marks of III B.Com |

